

Is it Time to Outsource Your Print and Mail?

You Provide a Data File, We Do the Rest



Secure Print and Mail Center

Rely on the experts for fast, secure processing of W-2s, 1099s and ACA forms. Gone are the days when your only option for mandatory 1099, W-2 and ACA filings were laborious paper forms or complicated software. Today, businesses can outsource these tasks to save time, money and effort of filing, printing and mailing these forms themselves with RELYCO Service Bureau; a dedicated print and mail resource for high-volume 1099, W-2 and ACA forms filing.

RELYCO is a dedicated service bureau that provides:



CONVENIENCE

Ideal for businesses with a large number of 1099, W-2 and ACA forms to file and distribute



SIMPLICITY

Just provide a file with the required form data, and we print and mail to recipients



SECURITY

Our printing facility is SOC-certified by the American Institute of CPAs and 100% HIPAA-compliant

Enhanced Services

- **Data Conversion/Technical Support** – Format data from customer's file into necessary fields for completion of IRS/SSA forms.
- **Bulk TIN Matching** – Verification process for EINs and SSNs to ensure accurate TIN/name combinations for payer and payee data.
- **Social Security Number Masking** – Mask first 5 digits of the recipient SSN/EIN on 1099s
- **CASS Processing** – Coding Accuracy Support System (CASS) address verification through the USPS to correct mailing addresses.
- **E-File to IRS/SSA** – E-file forms to IRS and/or SSA.
- **Print & Mail to Recipients** – Print and mail forms to recipients. 500 records minimum per file/form type.
- **Bulk Delivery** – Ship recipient copies to a single location for distribution.

It's never been easier to eliminate the administrative legwork of annual tax filing, while maintaining strict IRS compliance.